## **CENTRAL SUSSEX COLLEGE**

## **CORPORATION BOARD**

**A G E N D A**Monday 13<sup>TH</sup> July 2015 at 5.00pm
Room T11, Crawley Campus

To attend	Full Corporation Board
In	Miss K Morton (Deputy Chief Operating Officer), Mr A Forbes (Executive Director, Business
Attendance	Development), Sam Brasier (Director of Finance), Richard Hailstone (Vice Principal, Teaching,
	Learning & Quality), Clare Wallace (Vice Principal 14-19) and Dean Wynter (Vice Principal,
	Enterprise and Innovation) and Mrs Y Hughes (Clerk to the Corporation).

Item Agenda	Time (Mins)	Item Description	Presented By	Paper No/ Verbal	Action required
1	3 mins	Opening of Meeting & Apologies for Absence	Chair		-
2	2 mins	Declarations of Interest	Chair	Verbal	Note
3	5 mins	Minutes of the last Corporation Board Meeting held on the 27 <sup>th</sup> April, 2015	Chair	3	Decision
		Matters arising from the minutes but not otherwise on the agenda			
4	2 mins	Schedule of decisions taken at previous meetings and actions taken	Chair/Clerk	4	Note
GOVERNAN	ICE			T	T
5	3 mins	Corporation Board & Committee Meetings Schedule for 2015/2016	Chair/Clerk	5	Decision
6	10 mins	Clerk to the Corporation Appointment	Chair	Verbal	Decision
STRATEGY			Г	Ι	Τ
7	10 mins	To receive an update on progress against FE Commissioner's Report	Vice Principal/Teaching & Learning	7	Note
8	8 mins	To receive feedback from governors visits to curriculum areas	Governors	Verbal	Note
COMMITTE	E REPOR	RTS/BUSINESS		T	T
9	20 mins	A. Minutes of the Resources Committee Meeting held 18.5.15(Attached) and 6.7.15 (to follow)	Mr J Sarmecanic	9A	Note
		Agree as per Resources Committee     recommendations the following     religious:			Agree
		policies: a. Fees Policy 2015/2016 b. Freedom of Information & Data		9B a. 9B b.	u u
		Protection Policy & Procedures c. Health & Safety Policy &		9B c.	"

13		Date and time of the next meeting Monday 7 <sup>th</sup> December, 2015 at 5.00pm			Note
12	5 mins	Agree items of business to remain confidential	Chair		Decision
		<ul><li>B. Agree as per Standards Committee the following policy:</li><li>a. Safeguarding Policy &amp; Procedures</li></ul>		11B a.	Agree
11	10 mins	A. Standards Committee Minutes of Meeting held 8 <sup>th</sup> June, 2015	Mr C Behagg	11A	Note
		E. Receive for information the Risk Register update		10E	Note
		D. Agree as per Audit Committee recommendation the Internal Audit Report – April 2015		10D	Agree
		C. Agree as per Audit Committee recommendation External Audit Strategic Plan for 2014/2015 and Planning Letter		10C	Agree
		B. Agree as per Audit Committee recommendation Internal Audit Strategic Plan for 2015/2016		10B	Agree
10	10 mins	A. Audit Committee Minutes of meeting held 15 <sup>th</sup> June 2015	Mr D Scott	10A	Note
		E. Agree as per Resources Committee recommendation the Financial Regulations		9E	Agree
		D. Agree as per Resources Committee recommendation the End of Year Accounts for 2013/2014		9D	Decision
		C. Agree as per Resources Committee recommendation the Budget 2015/2016 & 10 Year Financial Forecast		9C	Decision
		Procedures d. Whistle Blowing Policy & Procedures		9B d.	u

## <u>NB</u>

Items in *italics* are not included in hard copy but available in soft copy which would have been emailed to you by the Clerk to the Corporation. The reason being is that these documents have already been reviewed and agreed at committee level and merely require Board approval. In adopting this approach we will be saving a significant amount in paper and postage.

**Note** – to receive for information purposes only

**Agree** – to agree the document presented with no additional presentation required (to avoid duplication of business covered by committees)

**Decision** – for discussion and decision