

Central Sussex College

Minutes of a meeting of the Board held on 28th April 2014

Present: Clive Behagg, Chris Maidment (Chair), Nick Mercado, Clive Nicholas, Ryan Sallows, James Sarmecanic, David Scott, Ramesh Shingadia, Sarah Wright.

In Attendance: Tina Bailey (to 6:10 pm), Sam Brazier (for item under minute 2013-14 / 54), Roger Crossley (Clerk), Adrian Dodwell, Andy Forbes, Kim Morton,

2013-14/44 **Apologies for absence**

Apologies for absence were received.

2013-14/45 **Declarations of Interest**

Clive Behagg declared an interest.

2013-14/46 **Minutes of the meeting held on 3rd March 2014**

The minutes were agreed as a correct record of the last meeting of the Board, subject to the correction of a number of literal errors.

2013-14/47 **Schedule of decisions**

Members noted that the sale of the bungalow was near completion.

Members noted the schedule.

Consent Agenda

2013-14/48 Members noted the Health and Safety report.

2013-14/49 **Report on the Recovery Plan**

Key performance indicators would be covered in the Finance Report and there was no further update until quality indicators could be analysed at the 13-14 out-turn.

2013-14/50 **Report of a meeting of the Audit Committee held on 17th March 2014.**

David Scott gave a report on the Audit Committee meeting held on 24th March 2014. He drew attention to the discussion on the risk register.

2013-14/51 **Report of a meeting of the Resources Committee held on 24th March 2014.**

Chris Maidment gave a report on the Resources Committee meeting held on 24th March 2014. He drew attention to section on revised policies and commented favourably on the work done to simplify the policies.

Members noted the two committee reports.

2013-14/52 Management Accounts.

Sam Brasier introduced the circulated finance report. He outlined the issues of key importance to the Board, summarised in the introductory table.

After further brief discussion, Members noted the report.

2013-14/53 Report of the visit by the College's supporting inspector and Report on 'mock OfSTED' inspections.

Adrian Dodwell gave a presentation on the visit in February 2014. Adrian outlined the content of his findings.

Adrian displayed the table summarising the grades derived from the observations in the spring term and outlined the main features. Adrian outlined measures in place. There was extensive discussion on action being taken, including the role of programme area and faculty leadership.

Members noted the report

2013-14/54 Confidential Business.

The Clerk advised that discussion on capital projects should remain confidential for the moment. This was agreed.

The meeting ended at 8:05 pm